Development Services Department
Building Inspection Division
311 Vernon Street
Roseville, California 95678-2649

Affidavit for Copying Commercial Plans

I, _____ am requesting plans for the structure located

at _____, Roseville, CA, for

the following permit number(s) _____

be duplicated and I understand and accept the following provisions:

- The copy of the plans shall only be used for the maintenance, operation and use of the building.
- The drawings are instruments of professional service and are incomplete without the interpretation of the certified, licensed, or registered professional of record.
- Section 5536.25 of the Business and Professions Code states that a licensed architect who signs plans, specifications, reports, or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans, specifications, reports, or documents where the subsequent changes are used, including changes or uses made by state or local governmental agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports, or documents was not also proximate cause of the damage.

Signed _____ Phone # _____
(wet signature required)

Address_____
NUMBER STREET CITY STATE ZIP

Email _____

Date _____

Development Services Department
Building Inspection Division
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Plan Copying Letter

Date: _____

To Whom It May Concern:

The City of Roseville Building Division has received a request (see attached affidavit) to provide a duplicate set of plans of your structure located at:

_____ Roseville, CA,

issued under permit number(s) _____.

We request written approval from you as the property owner/architect/engineer to provide a duplicate copy to the requestor at their expense.

Should you have any questions, please contact the Building Division at (916) 774-5332.

Respectfully,

Mitch Raese
Building Official

Enclosure:
Certified Mail/Return Receipt

Development Services Department
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Plan Copying Permission Statement

Reference: Health and Safety Code section 19851:

Existing law specifies that the copy of the plans be open to inspection only on the premises of the building department as a public record, and prohibits duplication in whole or part of the copy except with written permission of the certified, licensed, or registered professional or successor, if any, who signed the original documents and written permission of the owner of the building or an order of the proper court.

I authorize the Building Official to have plans copied for the structure located at:

_____ , Roseville, CA, for permit

number(s) _____.

_____ I am the legal owner of record for the above referenced building.

Signature	Date
Print Name	Street Address
Phone Number	City, State, Zip Code

_____ I am the certified licensed or registered professional who signed the above referenced plans.

Signature	Date
Print Name	Street Address
Phone Number	City, State, Zip Code